

No. 8493/Estt-I

Date 04.09.2014

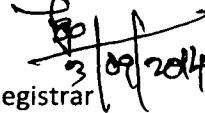
ADVERTISEMENT

Online Applications are invited from eligible candidates of the area under the jurisdiction of the Sambalpur University for appointment to the following non-teaching posts. The online application is available at the University web portal www.suniv.ac.in from **09.09.2014 to 11.10.2014**.

Sl. No.	Name of the Post	Vacancies				
1	Junior Assistant	11	UR - 6	ST - 2	SC - 2	SEBC - 1
2	Junior Grade Typist	5	UR - 3	ST - 1	SC - 1	
3	Technical Assistant (USIC)	1 (UR)				

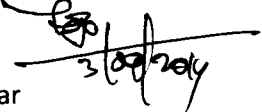
Further details about age, educational qualification, scale of pay, submission of application etc. through online mode is available at the University website.

Memo No. 8494/Estt.-I


Registrar
Date 04.09.2014

Copy forwarded for information and necessary action to:-

- 1 The Editors "SAMAJA", "SAMBAD", Odia Dailies and "The Times of India", Odisha edition with a request to publish the same in their respective dailies (One Issue) on or before **08.09.2014** and submit the bills in triplicate alongwith the copy of the advertisement for payment.
- 2 The District Employment Officer, Sambalpur/Bolangir/Bargarh/Kalahandi/Deogarh/Jharsuguda/Boudh/Sonepur /Rourkela/Nuapada, Employment Officer, Employment Sub-office, Athamallik and University Employment & Guidance Bureau, SU/Directorate of Employment, Odisha, Unit-III, BBSR.
- 3 Station Director, All India Radio/Doordarshan Kendra, Sambalpur with a request to announce in their News Bulletins.
- 4 All Officers/Chairman, P.G. Council/All Heads of the Departments/Director ASC, DDCE/Coordinator PEC/Dy. Director e-Governance.
- 5 All Section Officers/Type Superintendents/Personal Assistants/Notice Boards/20 spare copies Estt.-I section.


Registrar

Details of the posts Advertised

Sl. No.	Name of the posts	Pay Scale	Vacancies	Qualification	mode of selection
1	Junior Assistant	Rs. 5200 – 20200/- plus Grade Pay 1900	11 UR – 6 (W-2) ST - 2 (W-1) SC – 2 (W-1) SEBC – 1	Degree with knowledge in Computer	Written Test Computer Test
2	Junior Grade Typist	Rs. 5200 – 20200/- plus Grade Pay 1900	5 UR – 3 (W-1) ST – 1 SC – 1	Matric with proficiency in Computer Typing (At least forty words per minute) Candidates having higher qualification and Odia Typing may be given preference)	Written Test Computer Test
3	Technical Assistant (USIC)	Rs.5200 – 20200/- plus Grade Pay 2000	1 (UR)	Matric with ITI (Trade-Electrical)	Personal Interview

NOTE: - UR- UNRESERVED, ST- SCHEDULED TRIBE, SC – SCHEDULED CASTE, PWD- PERSON WITH DISABILITY

- Age:**
- (i) Between 21 and 32 years of age as on the date of issue of this advertisement .i.e. 09.09.2014.
 - (ii) In case of ST/SC /SEBC/Women candidates the maximum age limit will be relaxed for Five years and in case of PWD candidates, the relaxation will be for ten years.

Application Fee:

The candidates should download the Challan Form from the University website and deposit Rs.300/- (No fee for ST/SC candidates) in any branches of State Bank of India. The Bank will provide a Journal No. against the deposit which should be given in the application form at the time of online registration.

Method of submission of Application:

Candidates are requested to fill up the online form at the University website at www.suniv.ac.in. After submission of online form the print out of the same may be kept with the candidate for future reference. They are requested to submit the Hard copy of the application form, if selected in the written test, except for the post of Technical Assistant (USIC).

Documents to be submitted along with the Hard copy:

- i). Self attested copies of the certificates & mark sheets of examinations passed (HSC onwards).
- ii). Valid Residential Certificate issued from the competent authority of the area which belongs to the jurisdiction of the Sambalpur University i.e. Sambalpur, Bargarh, Bolangir, Sundergarh, Subarnapur, Boudh, Kalahandi, Nuapada, Jharsuguda, Deogarh and Athamallik Sub-Division of Angul District.
- iii). Two recent passport size photograph.
- iv). Experience Certificates, if any.
- v). Caste Certificates from Competent Authority for candidates applying under Reserved categories.(Caste Certificate to be submitted by the candidates under SEBC should have been issued not earlier than three years from the date of issue of this advertisement)
- vi). Certificate in respect of PWD candidates.
- vii). In-service candidates must apply through proper channel.
- viii). Separate applications be submitted for different posts.

Other details: Scanning of Signature & Photo .

Details of mode of selection:

1. **Junior Assistant**
Written Test, Computer Test
2. **Junior Grade Typist**
Written Test, Computer Test
3. **Technical Assistant (USIC)**
Personal Interview

Other Information:

- Incomplete application and applications received after the last date shall be summarily rejected without any information.
- Issue of this advertisement does not make it binding on the part of the University Authority to fill up the posts.


Registrar